



AZAD GROUP OF EDUCATIONAL INSTITUTIONS

(UNDER AUSPICES OF AZAD EDUCATIONAL SOCIETY)
Approved by AICTE/PCI, New Delhi & Affiliated to AKTU/BTEUP

Ref. No.: ATC/NOT/2018/02

Date: 06/01/2018

NOTICE FOR EVEN SEMESTER REGISTRATION

All Institution under Azad Group of Educational Institutions, Lucknow will re-open on **1st February, 2018**. The registration and commencement of classes for M.Tech./M.Pharm./B.Tech./B.Pharm./MBA/BBA/MCA/BTC/Diploma Engg. for even semesters will be started from the same day i.e. **1st February, 2018**.

The procedure of registration will be as follows:

1. Students who have cleared all their outstanding dues will collect the Registration Form from Registrar Office.
2. After filling up the Registration Form (in duplicate), students will get the signature of the Authorities of Accounts Office and Registrar Office.
3. Department Copy of the Registration Form will finally be submitted to the concerned department and Registrar Copy will be kept in the Registrar Office.
4. Students who fail to register on the above date will have to pay a fine of Rs. 100/- per day upto 15th Feb., 2018; thereafter their names will be struck off from the rolls of the Institute and they will have to take RE-ADMISSION by paying Rs. 5000 latest by 28th Feb., 2018; after that they will not be entitled to continue their studies.

Note:

- It is emphasized that students should be regular and punctual in attending their classes and laboratories etc.
- Students, who do not fulfill the requirements of attendance i.e. 75% as per rules of AKTU, will not be allowed to appear in the Sessional Tests and End Semester University Examinations.
- Students will not be allowed to leave the Institute premises before the specified timings.
- Hostlers will not be allowed to stay in hostels during Lecture/Tutorial/Lab etc.
- In case of emergency, student may procure a Gate Pass from their respective HoDs, to leave the Institute premises.

Director, ATC

Copy to:

- ED/ VC / AD / DD / Advisor for information please;
- Director AIPR/Principal ADC(BBA)/Principal ALP/Principal ADC(BTC);
- HoD App. Sc./BA/CA/EE/EL/CSE/ME/CE/BT/Pharmacy;
- Registrar/SWO/Proctor/AO/TPO/Librarian-CL/Librarian-AIPR /WSS;
- Asstt. Registrars/Wardens/SO/SSO;
- All Notice Boards;
- Mr. Azeem Ahmad for distribution and display.

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