



# AZAD GROUP OF EDUCATIONAL INSTITUTIONS

(UNDER AUSPICES OF AZAD EDUCATIONAL SOCIETY)

Approved by AICTE/PCI/NCTE, New Delhi & Affiliated to AKTU/LU/BTEUP

Ref. No.: ATC/NOT/2024/383

Date: 24-9-2024

## IMPORTANT NOTICE REGARDING ATTENDANCE PROCEDURE FOR SCHOLARSHIP ELIGIBILITY

Dear Students,

As per the latest directives issued by the Uttar Pradesh Backward Classes Welfare Department, a new mobile application-based system has been implemented to streamline the attendance verification process and ensure accurate scholarship eligibility. The attendance system is now integrated with Aadhaar authentication for increased accuracy and transparency. This new procedure applies to all students seeking scholarships under the state scheme.

### Key Points:

- 1. App Download:**
  - Students must download the official attendance apps, AadhaarFaceRDPredProd and SILABASPREPRO.
- 2. Daily Attendance:**
  - Every day, students are required to mark their attendance while in the classroom using the app.
- 3. Geolocation Tracking:**
  - The app will record the longitude and latitude of the location where the attendance is marked.
- 4. Consistent Location:**
  - Ensure that you mark your attendance from the same location within your classroom each day.
- 5. Minimum Attendance Requirement:**
  - To qualify for the scholarship, each student must maintain a minimum of 75% attendance during the academic period.
- 6. Mandatory Entry and Exit Attendance:**
  - It is compulsory for all students to mark their attendance both at the time of entry (IN) and exit (OUT) every day. Failure to mark the exit (OUT) attendance will result in the day being marked as incomplete and will not be counted towards the 75% requirement.

### Instructions for Using the App:

- 1. Open the App:**
  - Launch the attendance app on your mobile device and enter the Centre Code of your institute.
- 2. Login:**
  - Enter your credentials (e.g., student ID) to log in.
- 3. Mark Attendance:**
  - Tap the "Attendance" button, use Face Authentication, and follow the onscreen instructions to complete the process.

For assistance contact Mr. Nadeem and for technical support, reach out to the helpdesk via email at [help@auashretron.com](mailto:help@auashretron.com).

[Prof. (Dr.) Shafeeq Ahmad]  
Director ATC

### Copy to:

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